

CALL TO ORDER	Northern Inyo Healthcare District (NIHD) Board Chair Melissa Best-Baker called the meeting to order at 5:30 p.m.
PRESENT	Melissa Best-Baker, Chair Jean Turner, Vice Chair Ted Gardner, Secretary David McCoy Barrett, Treasurer Mary Mae Kilpatrick, Member at Large Stephen DelRossi, MSA, Chief Executive Officer Allison Partridge RN, MSN, Chief Operations Officer / Chief Nursing Officer Alison Murray, MBA HRM, SHRM-CP, Chief Human Resources Officer Sierra Bourne, MD, Chief of Staff
ABSENT	Adam Hawkins, DO, Chief Medical Officer
OPPORTUNITY FOR PUBLIC COMMENT	<p>Chair Best-Baker reported that at this time, members of the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. Public comments shall be received at the beginning of the meeting and are limited to three minutes per speaker, with a total time limit of thirty minutes for all public comment unless otherwise modified by the Chair. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered.</p> <p>There were no comments from the public.</p>
NEW BUSINESS ELECTION FILING WINDOW UPDATE	<p>Chair Best-Baker called attention to the NIHD Board of Directors General Election Information presentation.</p> <p>Patty Dickson, NIHD Compliance Officer presented the election calendar from Inyo County.</p>
RESULTS OF BOARD SELF-ASSESSMENT	<p>Chair Best-Baker called attention to the results of the Board Self-Assessment.</p> <p>Discussion ensued. The Board decided to plan a Special Meeting for a Board training session.</p>
CHIEF EXECUTIVE OFFICER REPORT	<p>Chair Best-Baker called attention to the Chief Executive Officer Report.</p> <ul style="list-style-type: none">• Standard & Poor's Global Rating Report 2024 – Mr. DelRossi presented the 2024 Standard & Poor's Global Rating report.

Discussion ensued.

- **Directors' Reports** – Mr. DelRossi presented the Directors' Report. Discussion ensued.
- **Patient Appointment reminder software update** – Mr. DelRossi reported that we are down to two patient appointment software options, NIHD has been looking for the past twelve months at different options.
- **Nurses' Week (May 6-12) & Hospital week (May 12-18)** – Mr. DelRossi reported that in the month of May we will be celebrating Nurses' week and Hospital week.
- **California Hospital Association (CHA) – Advocacy** – Mr. DelRossi reported that he, along with the executive team have been working with not only CHA but ACHD and other Associations to keep up to date on all legislative and industry changes/updates.

**CHIEF FINANCIAL
OFFICER REPORT**

Chair Best-Baker introduced the Chief Financial Officer report.

- Financial & Statistical Reports:
 - CEO DelRossi introduced Andrea Mossman to present the Financial & Statistical report. Discussion ensued.

Motion by: Jean Turner

Seconded by: Ted Gardner

Passed 5-0 vote

- CFO Report – Mr. DelRossi reported that NIHD rescinded the offer to the potential CFO. Discussion ensued.
- Billings & Collections – Progress – Mr. DelRossi reported that our billings & collections companies are working well above industry standards. Discussion ensued.
- Budget – Mr. DelRossi reported that he has been working on the budget with the directors and managers and will provide a report by each department at the request of Chair Best-Baker.

**CHIEF OF STAFF
REPORT**

Chair Best-Baker called attention to the Chief of Staff report.

POLICIES

Dr. Sierra Bourne provided an overview of the policies/procedures.

1. Cleaning the Pharmacy Sterile IV Preparation Area (Clean Room)
2. Interim Guidance for Environmental Infection Control for Patients with Probable/Suspected Viral Hemorrhagic Fever (VHF)
3. Triage of Patients Suspected of Viral Hemorrhagic Fever (VHF)
4. Standardized Protocol – Minor Surgical Policy for the Physician Assistant
5. Procedural Sedation
6. Nursing Management of the Infant and Pediatric Security System

Discussion ensued.

Motion by: Ted Gardner
Seconded by: David McCoy Barrett
Passed 5-0 vote

MEDICAL EXECUTIVE
COMMITTEE REPORT

Dr. Sierra Bourne provided the Medical Executive Committee meeting report.

Discussion ensued.

CONSENT AGENDA

Chair Best-Baker called attention to the consent agenda that contained the following items.

- *March 20, 2024 Regular Board Meeting Minutes*
- *March 21, 2024 Special Board Meeting Minutes*
- *Chief Human Resources Officer (CHRO) Report*
- *CEO Credit Card Statements*
- *Approval of Policies and Procedures:*
 - *Medical Staff Department Policy – Hospital Medicine*

Chair Best-Baker brought attention to the consent agenda. Discussion ensued. The CHRO Report was pulled and discussed during the Chief Executive Officer Report – Directors' Reports.

Motion by: Ted Gardner
Seconded by: Mary Mae Kilpatrick
Passed 5-0 vote

GENERAL INFORMATION
FROM BOARD MEMBERS

Chair Best-Baker called for information from Board Members.

Discussion ensued.

CLOSED SESSION:

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

Chair Best-Baker voiced that any person in the audience may now speak on items only listed in the Closed Session portion of this meeting.

There were no public comments. Chair Best-Baker announced there would be no report out.

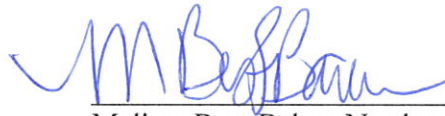
ADJOURNMENT TO
CLOSED SESSION

At 6:53 p.m., Chair Best-Baker announced the meeting would adjourn to Closed Session to allow the District Board of Directors to discuss the following:

- a. Chief of Staff Report – Protected by Evidence Code § 1157; Health & Safety Code § 321555
- b. Public Employee Evaluation (Government Code § 54957(b)(1)) Title: Chief Executive Officer


ADJOURNMENT

Adjournment at 08:40 p.m.



Melissa Best-Baker, Northern Inyo Healthcare
District, Chair

Attest:



Ted Gardner, Northern Inyo Healthcare District,
Secretary